

## OCCA Show Sanctioning Packet

**Thank you** for putting on a show for the youth of our state to exhibit their cattle, we realize what a great effort this takes by your organization and all of your volunteers and we thank you for your dedication to Oklahoma's youth!

Please feel free to contact anyone on the OCCA Board of Directors if you have questions at any point during this process, we are glad to help, however we want to let you run your show your way as well.

### Sanctioning Process:

- Contact the sanctioning manager to ensure your date is free on our calendar.
- Discuss your show and any questions you may have.
- Complete your sanctioning paperwork, attach check for sanctioning fees and send to OCCA Sanctioning Manager
- As soon as the OCCA Board grants approval for your show, the sanctioning manager will let you know and we will post a "save the date" notice on our website. This will be replaced by your official show flyer as soon as we receive it from you.
- Please utilize the information in this packet as a guide to producing a sanctioned show.
- The sanctioning manager can answer any questions you may have regarding OCCA sanctioning.
- The OCCA secretary can provide you with a template for Class Entry Cards and a template for Class Sheets to break classes and record show results.
- Submission of show results by email or fax to the OCCA Secretary is required within 10 days of your show date, however as early as possible is greatly appreciated by our members and the points keeper.

## Sanctioning Checklist

***You must return the following information a minimum of 30 days PRIOR to your show date,*** to be considered for sanctioning by the OCCA Board of Directors:

License Agreement

Individual Show Rules

Sanctioning Information

Show Flyer

## Sanctioning Fees

Sanctioning fees will be based on the number of entries that have been paid to the sanctioned show staff. The OCCA sanctioning fee will consist of \$1.00 per entry, regardless of the exhibitor's OCCA membership status. The sanctioning fee will not exceed an amount of \$300 for a sanctioned event. **The sanctioning fee will be due to the OCCA Sanctioning Manager within 10 days from the end date of the show.** If an OCCA board member is present at the sanctioned event, the OCCA may collect the sanctioning fee at the conclusion of the entry collection.

**Please return your completed sanctioning packet to the OCCA Sanctioning Manager:**

Tiffani Pruitt  
917 County Street 2932  
Tuttle, OK 73089  
tpruitt@okcattlemen.org

# Information for Show Managers

## Eligible Breeds

### 2021 – 2022 Heifer Breeds

Pre-Junior Miniature Heifers  
AOB (any breed not list below)  
American  
Angus  
Brahman  
Brangus  
Charolais  
Charolais Composite  
Chianina  
Gelbvieh  
Horned Hereford  
Polled Hereford  
Limousin (Lim-Flex)  
Maine-Anjou  
Mainetainer  
Mini Hereford  
Red Angus Shorthorn S  
horthorn Plus S  
immental  
% Simmental  
Commercial

### 2021-2022 Steer Breeds

Pre-Junior Miniature Steers  
AOB (any breed not list below)  
Angus  
Charolais  
Chianina  
Gelbvieh  
Hereford (polled & horned)  
Limousin (Lim-Flex)  
Maine-Anjou  
Saler  
Shorthorn  
Simmental  
Crossbred

\*American breed = all eared breeds e.g. Brangus, Brahman, Beefmaster, Santa Gertrudis, etc.

PLEASE NOTE: For consistency in awarding points throughout the year, breeds should be offered at shows **exactly** as listed above, e.g. all Herefords together, Charolais Composite separate from Charolais, etc. Please call if you have questions.

## Showmanship

OCCA requires that approved showmanship contests use the following age division format:

JUNIOR DIVISION for ages 8-11

INTERMEDIATE DIVISION for ages 12-14

SENIOR DIVISION for ages 15-21.

1. Age divisions are determined by the age of the exhibitor on April 1<sup>st</sup> of the current point year
2. Exhibitors must show their own animals.
3. Suggested entry fee at the show is \$10.00 with a 50% payback. However, this is at the show's discretion.
4. Each division shall not have a class of more than 16 exhibitors. If your division has more than 16 entries, you must break the division into equally sized classes not to exceed 16.
5. Each class must be placed from first to last. Class placings **MUST** be reported from top to bottom of class. The top two (2) from each class are brought back for the division champion drive where a division champion and reserve division champion are selected.

6. Points are awarded for (1) participation, (2) class placing and (3) division champion and reserve division champion.
7. Show committees may elect to have additional Showmanship divisions (for example Pee Wee Division) outside the OCCA format; however these divisions will not be eligible to earn points toward OCCA Showmanship Awards.

**Reminders to show staff** – if your show rules state otherwise you must make an exception in the following cases for OCCA members:

- OCCA rules state that eligible exhibitors are between age 8 and 20 years of age; who are or were regularly enrolled in school up until graduation, if OCCA sanctioned your show must allow our members in this age range to show
- OCCA rules require exhibitors to show their own animals in the ring when collecting OCCA points
- OCCA heifer exhibitors are allowed to show 90 days from date of purchase on a heifer bill of sale to allow time for transfers and mailing of registration papers
- OCCA will enforce the OCCA rulebook for our members with regard to points earned. We do not expect you to deal with these situations, however if your show staff sees a violation please feel free to contact an OCCA board member in the barn or make a note on your class sheets when they are returned to us

**General Information on Show Options:**

One ring – one day	One ring, one judge, one set of points
Two rings – one day	Two rings one right after the other on the same day Two judges, two separate rings Exhibitors get points in each ring – total 2 sets of points in one day however this is not “Double Points” Fit once – Show twice
Two rings – two days	Two rings – one each day on two consecutive days Two judges, two separate rings Exhibitors get points in each ring – total 2 sets of points in one weekend
Double Points	This status is reserved for the following shows each year selected for their size and competitive stature: Beef Expo, Jr. Preview, State Fair of Oklahoma, Tulsa State Fair, Oklahoma Youth Expo, and any show directly hosted by the OCCA per board approval. Exhibitors show one time but receive double the points for that one showing.

# License Agreement for Oklahoma Club Calf Association, Inc. Sanctioned Show

THIS AGREEMENT, is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ between the Oklahoma Club Calf Association Inc., herein called Sanctionor, and the \_\_\_\_\_ with \_\_\_\_\_ as agent, hereinafter called Sanctionee.

It is understood and agreed that the term "Sanctionor" will, throughout the conditions of this Agreement, refer to the duly appointed representative of the Oklahoma Club Calf Association, Inc.

## 1. SANCTIONED SHOW:

Sanctionor grants to Sanctionee permission to use the term "Oklahoma Club Calf Association Sanctioned" in promotion of the Sanctionee's club calf show

To be known as: \_\_\_\_\_

To be held in: \_\_\_\_\_

On the date of: \_\_\_\_\_

2. **PURPOSE:** Sanctionor agrees to include the results of Sanctionee's approved heifer, steer & showmanship (or all that apply) show as part of the point totals in the Oklahoma Club Calf Association's Official Point Standings.

3. **FEE TERMS:** Sanctionee agrees to pay Sanctionor a fee of \$\_\_\_\_\_ for the right to sanctioned status for the above titled show.

4. **LIABILITY:** Sanctionee agrees to save and hold harmless the Sanctionor from any and all claims and damages to persons or property whatsoever connected with any incident to, or growing out of Sanctionee's show or contest.

5. **COMPLIANCE WITH RULES AND REGULATIONS:** Sanctionee shall comply with all rules and regulations of the Sanctionor as stated in the most recently revised version of the Sanctionor's rules and regulations.

6. **RULES AND REGULATIONS IN REGARD TO SHOW APPROVAL:** Sanctionee hereby agrees to comply with the following Sanctionor's rules and regulations in regard to show approval:

A. Sanctionee agrees to sign and return this license agreement, completed sanctioning form, a copy of the show flyer, and a complete copy of said show's individual rules at least forty-five (45) days prior to Sanctionee's show or contest.

Sanctionee agrees to publicize, prior to the show how much of the entry fees will be paid back to the exhibitors. Sanctionee may do this by publicizing a percentage, a breakdown of the entry fee, or any similar means. The show flyer and rules will be subsequently publicized on the Sanctionor's website. Sanctionee understands that the Sanctionor will not sanction said show until the license and support documents as outlined above have been signed and returned to the Sanctionor.

B. Sanctionee agrees to open the show to all club calf owners who are in good standing with the Sanctionor and are official members of a 4-H or FFA organization within the State of Oklahoma. This does not preclude opening the show to 4H and FFA members from other states, which will be at the discretion of the individual show management.

C. Sanctionee agrees to follow the official Sanctionor breed format as outlined in the rules and regulations.

D. **Sanctionee agrees to submit the results to the Sanctionor within ten (10) days of said show or contest.** Failure to send the completed results to the Sanctionor within the prescribed time may result in the results of this year's show or contest not being utilized in the Sanctionor's point's standings. If Sanctionee does not report the results to Sanctionor within ten (10) days after said show, requests for approval of any subsequent show may be denied. Sanctionor will not be responsible for incorrect results submitted by any Sanctionee.

E. Sanctionee agrees to allow Sanctionor to setup a booth at Sanctionee's show or contest without charge to Sanctionor. This booth shall be set up at the expense of the Sanctionor and shall be used to promote the Oklahoma Club Calf Association; its sanctioned shows and merchandise.

F. Sanctionee agrees to pay premium money to those exhibitors who place sufficiently high in the show or contest. Premium money must be paid to exhibitors on the day of the show.

G. Sanctionee will require that all exhibitors show their own animals in the ring. The only exception being, if the member is injured and unable to physically lead the animal into the ring, but is present at the particular event, or if the exhibitor has two or more animals in the same class. Final decision is subject to Executive Committee review

H. Sanctionee will not hold Sanctionor responsible for the formation or enforcement of Sanctionee's individual show rules. These are the sole responsibility of Sanctionee.

7. **RIGHT TO CANCEL:** The Sanctionor reserves the right to terminate contracts granted by the Agreement for specific violation of the Sanctionor's rules and regulations. In the event the Sanctionor exercises the right to terminate contracts it shall not refund, or, as may be the case, release Sanctionee from liability for payment of the sanctioning fee. Should Sanctionor exercise said right to terminate the contract, the Sanctionee agrees to forego any and all claims for damages against Sanctionor, and further agree to waive any and all rights which might arise by reason of the terms of this contract; and Sanctionee shall *have* no recourse of any kind against Sanctionor.

8. **SEPARATION OF PARTIES:** It is expressly understood that the Sanctionee is an independent contractor, and the Sanctionor shall exercise no supervision or control over the employees of the Sanctionee, or others in the service of the Sanctionee; and the Sanctionor shall provide no special services other than those specifically mentioned herein. Nothing contained in this contract shall be deemed or construed to create a partnership or joint venture between the Sanctionor and Sanctionee, or cause the Sanctionor to be liable in any way for the debts or obligations of the Sanctionee.

This contract shall become null and void if not properly executed and returned to the OCCA by forty-five (45) prior to Sanctionee's show date.

**OKLAHOMA CLUB CALF ASSOCIATION**

**SANCTIONEE**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Show Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Return to:**

Tiffani Pruitt

OCCA Sanctioning Manager

917 County Street 2932

Tuttle, OK 73089

Phone: 405-517-4234 (m); 405-235-4391 (o)

Fax: 405-235-3608

tpruitt@okcattlemen.org

# Oklahoma Club Calf Association Sanctioning Information

Every Sanctioned Show Must Provide this Information to be published on the OCCA Web Site

PLEASE REFER TO SECTIONS 3 AND 4 OF THE OCCA RULE BOOK FOR REQUIREMENTS

## Basic Info

Show Name: \_\_\_\_\_

Location: \_\_\_\_\_

Show Facility Physical Address: \_\_\_\_\_

Show Dates: \_\_\_\_\_

Included in Show: Prospect Steers \_\_\_ Progress Steers \_\_\_ Heifers \_\_\_ Showmanship \_\_\_

Number of Rings Included \_\_\_\_\_ One Day Show \_\_\_\_\_ Two Day Show \_\_\_\_\_

## Judges

Steer Judge(s): \_\_\_\_\_

Heifer Judge(s): \_\_\_\_\_

Showmanship Judge(s): \_\_\_\_\_

## Entry Fees

Pre-Entry: [ ] Yes [ ] No Amount \_\_\_\_\_

If pre-entry send to: \_\_\_\_\_

Day of Show Entry Fees: [ ] Yes [ ] No Amount \_\_\_\_\_

## Schedule

Arrivals at show grounds \_\_\_\_\_ Office Hours \_\_\_\_\_

Turn-in Deadline for Cards/Weights \_\_\_\_\_ Show Starts \_\_\_\_\_

Show Order: \_\_\_\_\_

## Show Details

All sanctioned OCCA breeds must be included in each show – please see current list on OCCA web site

Minimum head per breed to qualify for prizes/awards \_\_\_\_\_ (5 head maximum)

## Payback and Prizes

Payback to exhibitors: \_\_\_\_\_

(Payback may be stated as % of entry fees, breakdown of entry fees etc. Does not include value of prizes)

Added Money: \_\_\_\_\_

(Amount / paid to which winners)

Additional Steer Awards, if applicable:

Prospect Grand Champion: \_\_\_\_\_ Reserve: \_\_\_\_\_  
Prospect Breed Champion: \_\_\_\_\_ Reserve: \_\_\_\_\_  
Progress Grand Champion: \_\_\_\_\_ Reserve: \_\_\_\_\_  
Progress Breed Champion: \_\_\_\_\_ Reserve: \_\_\_\_\_

Additional Heifer Awards, if applicable:

Grand Champion: \_\_\_\_\_ Reserve Grand: \_\_\_\_\_  
Breed Champion: \_\_\_\_\_ Reserves: \_\_\_\_\_

## Steer Show

Alphabetical show order with crossbred last?  Yes  No If no, what order \_\_\_\_\_

Will prospect and progress steers be included? \_\_\_\_\_

Will there be a separate division for prospect and progress?  Yes  No If yes, break weight \_\_\_\_\_

Will there be an official steer weigh-in?  Yes  No Will there be a weigh-back?  Yes  No

## Heifer Show

Heifer check in will include: Registration paper check  Yes  No Tattoo check  Yes  No

Alphabetical show order with commercial last?  Yes  No If no, what order \_\_\_\_\_

Commercial breeding heifer classes will be broken by \_\_\_ date of birth \_\_\_ weight

+ most shows on the OCCA Circuit break commercial heifer classes by DOB. In the interest of consistency we encourage shows to follow this format.

+OCCA exhibitors must be allowed to show heifers on a bill of sale within 90 days of purchase

## Showmanship

Sanctioned Showmanship contests must use OCCA age breaks as follows:

Junior Division	8-11 years old
Intermediate Division	12-14 years old
Senior Division	15-20 years old

- Shows may add non-sanctioned Pee Wee showmanship at their discretion. Pee Wee Showmanship  Yes  No
- Showmanship age is age of April 1<sup>st</sup> of current point year
- Age divisions larger than 16 exhibitors should be broken into heats of equal size, if possible
- Each heat or division should be placed first thru last since OCCA points are awarded based on heat placing
- Points are also awarded for Champion and Reserve Champion in each age division

Showmanship Awards and/or payback are: \_\_\_\_\_

**Additional Information or Rules Specific to your Show** please list here

## Barns, tieouts, etc

Stalling first come first served  Yes  No      Stalling assigned by show  Yes  No  
Bring your own bedding  Yes  No      Shavings for sale on site  Yes  No  
Outdoor tie-outs available  Yes  No      Straw allowed in tie-outs  Yes  No  
Generators allowed at barn  Yes  No      Generators allowed in tie-outs  Yes  No  
Water available at tie-outs  Yes  No      Indoor Wash facilities  Yes  No  
Concession Stand at Show  Yes  No      Show Supplies vendor on site  Yes  No  
Show will have photographer  Yes  No      If no photographer, backdrop for parents  Yes  No  
Is there a feed store nearby?  Yes  No Name/address \_\_\_\_\_

## Motel/Hotel Information

Please list local hotel/motel info \_\_\_\_\_ Room block set up  Yes  No

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## Show Results

Show Results Due to OCCA: \_\_\_\_\_ (10 days after show day or less, if possible. Rule 3.2)

## Show Management

Show Manager(s): \_\_\_\_\_

For questions or additional information please contact

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## Show Sponsors

Please list show sponsors here



# Composing your OCCA Sanctioned Show Flyer

Please obtain approval from OCCA for your flyer BEFORE distributing it

*Approval does not automatically carry over from year to year –  
please clear your date and flyer each year!*

**Show Name**

**Date**

**Location**

**Times** - for arrival, check-in, entry deadline, and show start time

**Type of Show** – must list Heifer, Steer (prospect and/or progress), Showmanship

**Entry Fees** – entry fee per head, cash, checks or both. Enter on day of show okay?

**Pre-Entry** – Available? Required? Discounted? Is there a late entry fee? If so, deadline for discount.

**Contact Info** - for show officials / organizers

**Showmanship** – only for shows with heifers and all steers (prospects and progress). State time of contest & entry fee

**Break weight for Steers** – must state the break between prospect & progress

**Payback & Prizes**

- You must publicize how much of the entry fees will be paid back to the exhibitors
- This may be publicized as a percentage, a breakdown of entry fees, or any other similar means
- If premium money is to be paid it must be paid to the exhibitors on the day of the show
- You should publicize prizes or added money as well
- If your show is a multi-ring show you must publicize the payback and prizes for each ring
- We will not sanction a show with a “points only/no payback” ring

**Rules** – include a clear list of individual show rules

- Minimum number for a breed to earn prizes must be on show flyer –minimum may not be more than 5 head
- OCCA will not sanction a “Blow and Go” show.
- Check-in for heifers – please state if tattoos will be checked, OCCA members are allowed to show new heifers on a bill of sale on for the first 90 days after purchase.

**Motel Info** if you have a room block set up – phone, address, rate, deadline for reservations

**List of show sponsors**

**Link to OCCA web site for more information**